

Dear Parents,

Applying for a Place at Sneinton C of E (Aided) Primary School.

Thank you for your interest in applying for a place for your child in this school. Our prospectus provides more information about the school. Copies are available from the school office. You and your child are welcome to visit the school to have a look around.

This is a Church of England Aided School. As a result, the admission procedure is different from most other schools.

The school has no catchment area so all children have to apply before being offered a place.

The Governing Body is in charge of admissions. The Governors carefully consider each application and offer places up to a maximum of 30 children per school year group.

In order to be fair to all applicants, the Governors publish their Admission Criteria. These are used, in the order they are written, to fill the first thirty places in each year group and to put names on the waiting list in priority order.

The attached Application Form is designed to help parents give the Governors as much information as possible. Do not worry if there are some sections which do not apply to you - leave them blank. However, it is very important that you give the Governors all the information you can so that they know all the background to the application. If you require any help completing the form, the Head Teacher will be pleased to help you.

Late applications will be considered by the Governing Body at other times. If the Year Group is already full, the Governors are obliged to refuse a place. Parents may appeal against the decision and/or be placed on a waiting list if requested.

Please note that there is no formal appeal against decisions concerning places in the Nursery.

If you wish your child to be considered for a place, please fill in the attached application form giving the Governors as much information as possible.

If I can be of any help, do not hesitate to contact me at School.

Yours sincerely,

Mrs K Lee
Head of School.

APPLICATION FORM.

Details about your child

Child's Full Name (BLOCK CAPITALS).....

Sex : BOY / GIRL Date of Birth

Address :

.....

Telephone No:

School/Nursery attended at present [If any]

Has the child any younger Brothers/Sisters applying or likely to apply in the future YES/NO

Name of other child(ren) Age Date of Birth

..... Age Date of Birth

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If the number of applications is greater than the number of places available, the Governors will use the following information to offer places.

The information provided below is also used to put names on the waiting list in order.

It is very important that parents provide as much information as possible so that the Governors are aware of all the background to the application.

1. Children looked after by a Local Authority (Children in Public Care). Priority being given to a child who can demonstrate a regular/strong worshipping commitment to a Church of England Church

* Is the child looked after by a Local Authority (Children in Public Care) - YES / NO

2. Children whose families can demonstrate a regular/strong worshipping commitment to a Church of England Church. Priority being given to a child who has a brother or sister attending the school.

3. Children whose families can demonstrate a regular/strong worshipping commitment to a Christian Church which is affiliated to "Churches Together in England" (1). Priority being given to a child who has a brother or sister attending the school.

* What is the name of the Church you regularly attend?

* How frequently do you worship there? [Please circle the best description]

* Most weeks

* Monthly

* A few times a year

* What is the name and telephone number of the Vicar/Priest/Minster, if possible.

Vicar/Priest/Minster's Name Telephone No

Please attach a brief reference from your Vicar/Priest/Minster, if possible. Reference included. YES/NO

Please add any further information you feel may be helpful about your Church commitment.

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4. Children who have brothers and sisters who attend the school at the time the application is considered.

* What are the names of the child's brothers or sisters?

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How old are the child's brothers or sisters?.....

5. Children with special needs, educational, social or medical, which can best be met at this school.(2)

* Please give brief details of your child's special needs or circumstances.

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* Please attach any supporting notes from your Doctor, Health Visitor, Social Worker or other agency.
Supporting notes attached YES/NO

6. Children whose parents are seeking a Christian environment for their child's education.

Please describe your likely route to the school.

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ADDITIONAL INFORMATION.

Please include here any special reasons why you wish your child to attend this Church of England School. A letter may be attached and you should provide the Governors with as much information as possible.

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DECLARATION

I declare that the information provided on this form is true and accurate at the time of writing.

Signed Date

Relationship to the child

For School use only.

Year Group	Date Considered	Accepted Not Accepted	Letter	Waiting List	Appeal	Criteria
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ADMISSION CRITERIA

- 1) Children looked after by a Local Authority (Children in Public Care). Priority being given to a child who can demonstrate a regular/strong worshipping commitment to a Church of England Church.
- 2) Children whose families can demonstrate a regular/strong worshipping commitment to a Church of England Church. Priority being given to a child who has a brother or sister attending the school at the time of admission
- 3) Children who have brothers and sisters who attend the school at the time the application is considered.
- 4) Children with special needs, educational, social or medical, which can best be met at this school. (2)
- 5) Children whose parents are seeking a Christian environment for their child's education.